



# State of New Jersey

OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
DIVISION OF STATE POLICE  
POST OFFICE BOX 7068  
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PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

MATTHEW J. PLATKIN  
*Attorney General*

COLONEL PATRICK J. CALLAHAN  
*Superintendent*

**March 12, 2024**  
**NOTICE OF JOB VACANCY**  
**#ADMIN 17-23D**

An opportunity currently exists within the Department of Law and Public Safety, Division of State Police, for Department of Law & Public Safety employees only, with permanent status, who meet the requirements listed below:

**TITLE:** Printing Machine Operator 2  
**SALARY:** \$40,361.77 - \$56,412.01  
**LOCATION:** Administration Section  
Facility & Asset Control Bureau  
Maintenance Unit  
Division Headquarters  
West Trenton, NJ 08628

**NUMBER OF VACANCIES:** One (1)

**DUTIES:** Under the limited supervision of a Printing Machine Operator 4 or other supervisory official in a State department, agency, institution, or in a local jurisdiction, sets up, operates, repairs, and cleans various printing operation equipment such as offset presses, cutting machines, and digital printers (copiers); determines appropriate printing material, printing techniques, and printing styles; reviews finished items; works independently and/or with a team on tasks of moderate difficulty; does other related duties as required.

## **REQUIREMENTS**

**EDUCATION:** Possession of a high school diploma or a GED.

**EXPERIENCE:** Two (2) years of experience in the operation of printing press equipment and the development of printing techniques and styles.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

***If interested, please send a cover letter indicating job vacancy number, copy of your transcript, which indicates the date your degree was conferred (required), and a current resume before the closing date of March 25, 2024 to:***

[NJSPPresumes@njsp.gov](mailto:NJSPPresumes@njsp.gov)

**-OR-**

*Lavonda Wright, Manager 2  
Division of State Police  
Office of Human Resources  
PO Box 7068  
W. Trenton, NJ 08628-0068*

The New Jersey Division of State Police is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011 Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.



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